

富泰旅運公司

Fu Tai Traveling Company

Shop 10, 1/F, Fu Tor Loy Shopping Centre, Phase 1, Tai Kok Tsui, Kowloon

TEL: 3460 5620 / 3460 5621 FAX: 3460 5619

E-mail: futai3982@gmail.com

2nd March 2020

Dear parents,

According to the announcement from the EDB, the suspension of classes in all schools will be extended until the end of the schools' Easter holidays. Therefore, we would like to inform you about several arrangements regarding the school bus fee from February onward.

During this difficult time, we understand that parents are stressed by different aspects. However, we have stated on the registration form as one of the service policies that the school bus fee will be charged for eleven and a half months of the school year; in order to support expenses, such as parking, maintenance, and wages for our employees. With this in mind, we have adjusted the school bus fee as detailed below to get a fair balance between the school and the parents. We truly appreciated your understanding.

- Class suspended for a month: half of the school bus fee charged
- Class resumed on the 15th of the month or earlier: full amount of the school bus fee charged
- Class resumed on the 16th of the month or later: half of the school bus fee charged
- If you have paid the school bus fees for February and March and will be continuously using the school bus service until June, then the school bus fee of July will be waived.

We hope the adjustments above can help at this difficult time. We are currently working on enhancing our cleaning process in order to ensure that all buses are safe for the children's health. Your support is important for us to ensure we are able to resume school bus service as usual.

We will keep you updated on the date classes will resume. Please do not hesitate to contact us if you have any enquires.

A final note: if the EDB announces that classes will be suspended over this school year, the school bus fees you have paid will not be refunded; the deposit will be reimbursed.

Your sincerely,

Fu Tai Traveling Company